

Weight Management Program

September 2013-present

Administrator, Weight Management

Job Responsibilities:

Develop and manage the strategic plan, business development, and financial objectives of the Weight Management Program. Plan, organize, direct, evaluate and coordinate across the continuum of care within the Weight Management Service Line. Manage relationships with staff, physicians and senior management. Develop and maintain strategic plans to provide quality care. Establish and maintain cost and billing methods with are aligned with Federal, State, and Local regulation and within budget parameters. Facilitate the building of customer relations, community relations, and produce development strategies for the Weight Management Program in regards to customer and community.

Accomplishments:

- Created and Implemented a new outpatient weight management program, to include medical and surgical options
- Partnered with the Mississippi Center for Obesity Research (MCOR) at UMMC to collect data for weight management/obesity research
- Implemented the Adult Bariatric Surgery program in 2013
- Implemented a Pediatric Weight Management program in 2015
- Added a Physician/Dietitian driven Adult Medical Weight Management program in 2018
- Obtained MBSAQIP Accreditation in 2015; Re-Accreditation in 2018

University Physicians

September 2012-August 2013

Ambulatory Operations Director, Cancer Institute Clinics and Jackson Medical Mall Ambulatory Clinics

Job Responsibilities:

Oversee the day to day clinical operations and support the needs of providers, staff and customers for 11 ambulatory clinics with multiple specialties: Oncology, Hematology, Cancer Institute Surgical Specialties, Treatment clinic, Oral Oncology, Pediatric Allergy, Pain Management, Adult Psychiatry, Renal/Transplant, Communicative Disorders, Muscular Dystrophy; and 3 resident ambulatory clinics: Surgical Specialty (Orthopedics, Neurology, Digestive Disorders), Medical Specialty (Infectious Disease), and Acute Dental. Oversee the clinic financial operations of a combined \$7.4 Million expense budget. Maintain statistical data. Work with Providers to develop scheduling protocols.

Accomplishments:

- Implemented a plan to decrease personnel budget by sharing staff between multiple clinics
- Implemented a plan to improve staff communication between clinical areas
- Reviewed scheduling issues in multiple clinics and implemented a plan to provide better patient clinic flow

143 Bellemeade Trace Clinton, MS 39056 Phone: (601) 259-6553

Email: adungey1@comcast.net

Batson Hospital for Children

April 2011-September 2012

Nurse Manager, 5Childrens, Pediatric Surgery/Pediatric Cardiac Step Down

Job Responsibilities:

Manage the operations of the Pediatric Post-Surgical Unit (46.1 FTEs) and a \$3.3 million operating budget, in addition to the management of the Pediatric Psychiatric Inpatient Unit. Manage Pediatric Cardiac Step Down staffing for a growing Pediatric Cardiac Program. Maintain daily staff and supply needs to remain in allotted budget demands. Coordinate care and activities with the providers, unit staff, and patients. Advocate between providers and unit staff.

Batson Hospital for Children

July 2009-September 2012

Nurse Manager, Pediatric Psychiatric Inpatient Unit

Job Responsibilities:

Manage the staff on the Pediatric Psychiatric Unit (23.8 FTEs) and a \$1.3 million operating budget. Assess patient acuity levels and provide adequate staff for each shift. Maintain daily staff and supply needs to remain in allotted budget demands. Coordinate care and activities with the providers, unit staff, and patients. Advocate between providers and unit staff

Accomplishments:

- Created and Implemented a plan to unite two divisions of one unit
- Coordinated a plan to promote communication and teamwork between 5C and Pediatric Intensive Care
 Unit, focusing on the Pediatric Cardiac Program
- Managed two inpatient units
- Created a plan to increase average daily census on the Pediatric Psych Unit, resulting in a 25% increase in annual average daily census.
- Implemented a plan to increase admissions by 30%
- Implemented a staffing grid for the Pediatric Psych Unit, resulting in a 25% decrease in manhours per stat.

Central Mississippi Medical Center

Jackson, MS

September 2002-May 2009

Comprehensive Weight Management Center

January 2008-May 2009

Director

Job Responsibilities:

Supervised nine FTEs and coordinated care with two dietitians, a clinic physician, three surgeons, and a nurse practitioner in the clinic. Coordinated the plan of care between the bariatric multidisciplinary team, to include: surgeons, physicians, nurse practitioners, dietitians, Med/Surg Staff, ED staff, OR staff, ICU/CCU staff, Psychologists, Cardiologist, and Pulmonologist. Worked with the CFO to accurately manage program costs across all appropriate hospital departments. Effectively managed the \$1.5 million Comprehensive Weight Management Budget.

143 Bellemeade Trace Clinton, MS 39056 Phone: (601) 259-6553

Email: adungey1@comcast.net

Comprehensive Weight Management Center

September 2002-January 2008

Coordinator/Manager

Job Responsibilities:

Implemented the Bariatric Surgery Program in 2002. Became the Comprehensive Weight Management Center in 2005 by adding a non-surgical arm to the program. Increased Bariatric Surgery from an average of 20 surgeries per year to an average of 150 surgeries per year. Managed the staffing of the Weight Management Staff. Educated new employees on obesity related issues with patients. Created and Maintained the Policy and Procedure Manual.

Accomplishments:

- Created and Implemented a new outpatient surgical program
- Implemented a plan to increase bariatric surgeries from 25 surgeries per year to 150 surgeries per year.
- Increased staff from one FTE to seven FTEs to meet the demand of a growing program
- Lead the program in 2008 to become the first certified Center of Excellence for Bariatric Surgery in Central Mississippi
- First Certified Bariatric Nurse in the state of Mississippi
- Helped facilitate \$2 million dollar increased revenue related to the Comprehensive Weight Management Program
- Implemented a multidisciplinary team to provide continuity of care throughout the organization

Mississippi State Hospital

Whitfield, MS

January 2000-August 2002

Jaquith Nursing Home

Staff Nurse

Job Responsibilities:

Provided Patient care: Distributed medications, provided wound care. Acting Head Nurse in absence of a Head Nurse. PRN Evening Shift RN Supervisor. Completed MDS+.

Accomplishments:

- Functioned as the Head Nurse on a separate unit in the absence of a head nurse and assistant head nurse
- Functioned as the Head Nurse on home unit in the absence of the head nurse

Children's Medical Group

Jackson, MS

September 1993-December 2000

Supervisor of Part Time Employees

Job Responsibilities:

Scheduled Appointments. Medical Assisting: pulling charts, obtaining Vital Signs, Brief Medical History. Triage Phone Calls. Data Entry

143 Bellemeade Trace Clinton, MS 39056 Phone: (601) 259-6553

Email: adungey1@comcast.net

EDUCATION:

Millsaps CollegeJackson, MSMaster of Business AdministrationMay 2012

University of Mississippi Medical CenterJackson, MSBachelor of Science in NursingAugust 2005

Hinds Community CollegeAssociates Degree in Nursing

Jackson, MS
December 1999

Hinds Community CollegeAssociates Degree, General

Raymond, MS
December 1994

CERTIFICATIONS AND LICENSURES:

Mississippi Nursing License: R861256

PROFESSIONAL ORGANIZATIONS:

Medical Group Management Association (MGMA) American Nursing Association (ANA) Mississippi Nursing Association (MNA)

American Society of Metabolic and Bariatric Surgery, Chair of Integrated Health Membership Committee (ASMBS)

COMMITTEES:

American Society of Metabolic and Bariatric Surgery, Past Chairman of Integrated Health Membership

Committee, Current Member

Ambulatory Policy Work Group 2018-present Advisory Committee for Clinical and Population Science 2016-present Safe Patient Handling Committee, UMMC, Member 2013-present Grant's Ferry Partnership Committee, UMMC, Member 2013-2019 Ambulatory Nursing Governance Committee, Member 2012-2013 Reduction of Length of Stay for Batson Children's Hospital, Chairman FY2011 Nurse Manager Advisory Committee, UMMC, Co-Chairman 2011-2012 Daisy Award, Nursing Award Committee, Member 2011-present Information Management Task Force, UMMC, Co-Chairman 2010-2012

143 Bellemeade Trace Clinton, MS 39056 Phone: (601) 259-6553

Email: adungey1@comcast.net

COMMUNITY SERVICE

Freeny Baptist Church

Music Director 2017-present

Wynndale Baptist Church

Member, Deacon2008-2017Chairman, Finance Committee2009-2012Coordinator, Sound/Media2006-2012

Millsaps College

Member, Alumni Association 2012-present

New Hope Baptist Church

Music Director 2014-2017

Brothers 4 Quartet

Manager, Bass Singer 2013-present

HOBBIES:

Private Pilot Percussion Instruments Sound/Media Singing

143 Bellemeade Trace Clinton, MS 39056 Phone: (601) 259-6553

Email: adungey1@comcast.net

RE	ᄄ	D E	NI	\sim E	æ.
ΚE	ГБ	ᅐᄃ	.IV	ᅜ	Ŀ٥.

References upon request